APPLICATIONS FOR SLEEP MEDICINE FELLOWSHIPS
RESIDENCY REVIEW COMMITTEES FOR
INTERNAL MEDICINE, NEUROLOGY, OTOLARYNGOLOGY, PEDIATRICS, AND PSYCHIATRY

Applications for sleep medicine fellowships are now available on the ACGME website at www.acgme.org. Prior to initiating an application, please review the following program requirement documents:

- Program Requirements for Residency Education in Sleep Medicine
- Institutional Requirements
- Program Requirements for Residency Education in the Subspecialties of Internal Medicine (if applicable)
- Program Requirements for Residency Education in the Subspecialties of Pediatrics (if applicable)

PLEASE NOTE: Sleep medicine requirements are located on the ACGME website under each of the five Residency Review Committees–Internal Medicine, Neurology, Otolaryngology, Pediatrics and Psychiatry.

APPLICATION FOR A NEW PROGRAM:

All applications for a new program must be initiated by the Sponsoring Institution Designated Institutional Official (DIO) using the Accreditation Data System (ADS) found on the ACGME home page (www.acgme.org). Each institution may sponsor only one sleep medicine program. The DIO should log into ADS and click on “Initiate Application for New Program” and follow the steps. The DIO must identify the core program that will sponsor the sleep medicine fellowship. After the DIO has completed the initial application step and provided a user ID and password to the Program Director, the program director must log into ADS and complete the 8 step process. After the program director has completed steps 1, 2 and 3 (if applicable), he/she must then complete the Program Information Form.

The Program Information Form (PIF) is separated into 2 parts. Part 1 is to be completed online through ADS by completing steps 4-8. Part 1 must be completed before proceeding to Part 2. Part 2 of the PIF can be completed by downloading from the website and using your preferred word processor.

TO SUBMIT THE APPLICATION:

Print Part 1 and Part 2, number the pages consecutively on the upper right corner, beginning with Part 1 Section 1 and complete the Table of Contents (found with the Part 2 instructions). Mail three copies of the completed PIF to the address listed below:

Residency Review Committees for Sleep Medicine
515 N. State Street, Suite 2000
Chicago, IL 60610
312-755-5496

Please note that individual RRCs may require that supplemental information (PIF...
Supplement) be submitted along with the PIF. Check the sponsoring RRCs website to be sure that all information is submitted.

The initial phase of applications for sleep medicine will be reviewed at the fall meetings of the RRCs listed below:

- Internal Medicine  September 9-12, 2005
- Neurology        October 6-7, 2005
- Otolaryngology   February 9-10, 2006
- Pediatrics       October 23-26, 2005
- Psychiatry       October 23-24, 2005

In order to be considered in the initial phase of applications, the program information forms must be received in the ACGME office no later than June 30, 2005. Programs accredited in the initial phase will have an accreditation effective date of July 1, 2005.